

Booking & Cancellation Policy

Last updated: October 2025

At **SEAB Group Ltd**, we aim to make the booking process for consultations and services as straightforward and flexible as possible. This policy outlines how bookings are managed and what to do if you need to make changes or cancel an appointment.

Consultations and Bookings

Our consultation service is designed to help you discuss your project ideas and receive expert advice before any work begins.

When you submit a booking enquiry through our website (<u>www.seabgroupltd.co.uk</u>), a member of the **SEAB Group Ltd** team will contact you to confirm availability and schedule a suitable time.

Please note that submitting a booking enquiry does **not** guarantee an appointment — confirmation will always be sent directly to you once details are agreed.

All consultations are currently provided **free of charge** and are offered on a first-come, first-served basis.

Cancellations and Rescheduling

We understand that plans can change, and you may need to amend or cancel your booking. If you need to cancel or reschedule, please contact us by email at **info@seabgroupltd.com** at least **24 hours in advance** of your scheduled consultation.

Providing notice helps us keep our schedule running smoothly and allows us to offer your slot to another customer.

If you cancel at short notice or do not attend a confirmed consultation without notice, **SEAB Group Ltd** reserves the right to limit or refuse future booking requests.

Follow-Up Work

Consultations are intended to provide guidance, discuss potential solutions, and outline possible next steps.

Should you wish to proceed with work following your consultation, **SEAB Group Ltd** will provide a **written quotation** or proposal detailing the full scope of work, costs, and terms before any work begins.

No payments or commitments are made through this website at the booking stage.

Contact Us

If you have any questions about your booking, need to make changes, or require assistance, please get in touch:

info@seabgroupltd.com

www.seabgroupltd.co.uk